

Complaint Form

General Information

Your complaint should include the following:

1. Contact information for the parties (you and the person/organization you are submitting the complaint against)
2. Summary of the complaint
3. Identification of what sections of the Code of Conduct (Appendix B1 of [this document](#)) that the Respondent has allegedly violated
4. All Supporting material and evidence
5. Requested remedy

CONTACT INFORMATION

Date:

Your Name (Complainant):

Your Contact Information (phone, email):

Respondent Name & Contact Information (if known):

SUMMARY OF THE COMPLAINT

In a short paragraph, please explain what happened:

CODE OF CONDUCT VIOLATIONS

What sections of the Code of Conduct and Ethics do you believe have been violated?

SUPPORTING MATERIAL AND EVIDENCE

Please list all the additional material (in electronic form) that you are submitting with your complaint. Additional material can include comprehensive details about the complaint, emails, witness statements, etc.

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REMEDY

What sanction(s) are you requesting?
