



MEMBERSHIP CATEGORIES

April 2021

Sport PEI Membership Categories

(as per bylaws, April 2021)

Article 1 Membership

1.1.1 Active - Provincial Sport Organization:

- a) Provincial Sport Organization (PSO) refers to a single provincial governing body responsible of all aspects of a designated sport activity.
- b) These organizations govern the circumstances of a particular sport activity and are the Provincial Authority (Provincial Sport Organization) recognized by their National Sport Governing Body (NSO) or Multi-Sport Organization (MSO).
- c) PSOs are expected to be the governing body for their sport, for all age groups and levels, and all disciplines of the sport, including disciplines and events for athletes with a disability. Exceptions may include established disciplines in PEI or Canada that have developed separately through historic precedence. If more than one organization applies as the PSO in the same sport, a determination of which sport is the PSO shall be made by the Board.

1.1.2 Active - Sport Governing Body

- a) Sport Governing Body (SGB) refers to a single provincial governing body responsible of all aspects of a designated sport activity.
- b) A SGB governs the circumstances of a particular sport activity in the Province of Prince Edward Island that is recognized by a national sport governing body that has at least four (4) other provinces/territories or multi-sport organizations, but which is not recognized by Sport Canada as a NSO or MSO.
- c) SGBs are expected to be the governing body for their sport, for all age groups and levels, and all disciplines of the sport, including disciplines and events for athletes with a disability. Exceptions may include established disciplines in PEI or Canada that have developed separately through historic precedence. If more than one organization applies as the SGB in the same sport, a determination of which sport is the SGB shall be made by the Board.

1.1.3 Affiliate Members refer to those publicly recognized organizations or which are actively involved in coordinating and/or regulating sport opportunities for Islanders, but are not a PSO or SGB.

1.1.4 Associate Members refer to those organizations which wish to contribute to or be associated with amateur sport but do not directly conduct or regulate sport activities, and are not recognized in the PSO, SGB or Affiliate categories.

1.1.5 Honourary Membership shall be granted to those individuals, organizations or businesses for their long-standing contributions to Sport PEI as nominated and unanimously approved by the Board of Directors. Honourary members are non-voting.

1.2 Membership Criteria for PSOs

The following criteria shall apply for the PSOs to meet and maintain membership status:

- 1.2.1 Activity of the organization must substantially fulfill the Sport Canada definition of sport.
- 1.2.2 The organization must be a member or be affiliated with a NSO or MSO that is recognized by Sport Canada as the governing body for its sport/discipline.
- 1.2.3 Must be incorporated under the Prince Edward Island *Companies Act* as a not-for-profit organization (Part II Company) with bylaws providing for membership.
- 1.2.4 Must be a volunteer-based, amateur Provincial governing body, democratically governed by a duly elected Board of Directors.
- 1.2.5 Must have been active for at least one (1) year immediately preceding the date of membership application.
- 1.2.6 Must carry insurance which adequately protects the volunteers, employees and the organization in the following areas and amounts:
 - a) Comprehensive liability - third party coverage in the amount of at least two million dollars;
 - b) Participant's liability - second party coverage in the amount of at least two million dollars;
 - c) Directors and officers liability including wrongful dismissal in the amount of at least two million dollars.
- 1.2.7 PSO Membership is open to only one recognized provincial sport organizations per sport. Organizations requesting membership whose sport is similar to that of any existing members will be referred to the existing member organization. Existing members and applicants shall cooperate in all respects with the aim and objective of consolidating like sporting activities.
- 1.2.8 Must commit to the principle of technically and ethically sound coaching education and conduct and the NSO must be participating in the National Coaching Certification Program.
- 1.2.9 All PSOs shall be required to demonstrate that they have an officiating pathway with certified officials holding qualifications under a national or provincially recognized official's certification program.
- 1.2.10 All PSOs shall attend the Sport PEI Annual General Meeting and all Special General Meetings. Any PSO, who without reasonable cause, fails to attend the Annual General Meeting and/or a Special General Meeting shall be placed on one year's probation. Following probation, if a PSO continues to fail to attend, the Board reserves the right to remove the member.
- 1.2.11 PSOs shall pay Sport PEI membership fees by June 1 of each year
- 1.2.12 PSOs must hold Annual General Meetings at which time a board/executive is elected. Sport PEI must be notified at least 14 days in advance of the date of the PSO's Annual General Meeting. The PSO must provide copies of all reports (including financial), and provide a list of names and contact information of their Board, to Sport PEI following its Annual General Meeting.
- 1.2.13 PSOs may be required to have specified policies in place, as prescribed by the Board of Directors from time to time.

1.3 Criteria for Sport Governing Body (SGB)

The following criteria shall apply for these SGB to meet and maintain membership status:

- 1.3.1 Activity of the body must substantially fulfill the Sport Canada definition of sport.
- 1.3.2 SGB must be a member or be affiliated with a national sport governing body that has at least (4) other provinces/territories affiliated or as members.
- 1.3.3 SGB's mandate is for the promotion, development, implementation and governance of the sport for all Islanders.
- 1.3.4 Must be incorporated under the Prince Edward Island *Companies Act* as a not-for-profit organization (Part II Company) with bylaws providing for membership.
- 1.3.5 Must be a volunteer-based, amateur governing body, democratically governed by a duly elected Board of Directors.
- 1.3.6 Must have been active for at least one (1) year immediately preceding the date of membership application.
- 1.3.7 Must carry insurance which adequately protects the volunteers, employees and the organization in the following areas and amounts:
 - a) Comprehensive liability - third party coverage in the amount of at least two million dollars;
 - b) Participant's liability - second party coverage in the amount of at least two million dollars;
 - c) Directors and officers liability including wrongful dismissal in the amount of at least two million dollars.
- 1.3.8 SGB membership is open to only one recognized SGB per sport/discipline. Organizations requesting membership whose sport is similar to that of any existing members will be referred to the existing member organization. Existing members and applicants shall co-operate in all respects with the aim and objective of consolidating like sporting activities.
- 1.3.9 Must commit to the principle of technically and ethically sound coaching education and conduct and must be participating in a training/certification program.
- 1.3.10 SGBs shall be required to demonstrate that they have an officiating pathway with certified officials holding qualifications under a national or provincially recognized official's certification program.
- 1.3.11 All SGBs shall attend the Sport PEI Annual General Meeting and all Special General Meetings. Any SGB, who without reasonable cause, fails to attend the Annual General Meeting and/or Special General Meeting shall be placed on one year's probation. Following probation, if a SGB continues to fail to attend, the Board reserves the right to remove the member.
- 1.3.12 SGBs shall pay Sport PEI membership fees by June 1 of each year.

- 1.3.13 SGBs must hold Annual General Meetings at which time a board/executive is elected. Sport PEI must be notified at least 14 days in advance of the date of the SGB's Annual General Meeting. The SGB must provide copies of all reports (including financial), and provide a list of names and contact information of their Board, to Sport PEI following the Annual General Meeting.
- 1.3.14 PSOs may be required to have specific policies in place, as prescribed by the Board of Directors from time to time.

1.4 Criteria for Affiliate Members

The following criteria shall apply to meet and maintain Affiliate Membership status:

- 1.4.1 Must be incorporated under the Prince Edward Island Companies Act as a not-for-profit organization (Part II Company) or be an association affiliated with an educational institution.
- 1.4.2 Must have been active for at least one (1) year immediately preceding the date of membership application.
- 1.4.3 Affiliate Members shall attend the Sport PEI Annual General Meeting and all Special General Meetings. Any Affiliate member, who without reasonable cause, fails to attend the Annual General Meeting and/or a Special General Meeting shall be placed on one year's probation. Following probation, if an Affiliate member continues to fail to attend, the Board reserves the right to remove the member.
- 1.4.4 Affiliate members shall pay Sport PEI membership fees by June 1 of each year.

1.5 Criteria for Associate Members

- 1.5.1 Any legally registered association that is not recognized or eligible in the active or affiliate membership categories, but who contributes to amateur sport.
- 1.5.2 Affiliate members shall pay Sport PEI membership fees by June 1 of each year.